

Meeting Minutes
Vermont System Planning Committee Meeting, October 16, 2007
Burlington Electric Department

The first regular meeting of the Vermont System Planning Committee (VSPC) was held on October 16, 2007. The meeting was chaired by Hantz Pr sum , VELCO

An overview of VSPC objectives, responsibilities and obligations per the MOU was given in a PowerPoint presentation.

Discussion:

Subcommittees. After much discussion and a unanimous vote, the group decided that the following three subcommittees would be formed in order to fulfill tasks as outlined in the MOU. VSPC members will chair and volunteer to serve on one or more subcommittees. These subcommittees will do the actual work and report back at meetings of the full VSPC. Progress will be discussed and votes will be taken at meetings of the entire VSPC as necessary.

1. Rules of Procedure: David John Mullett will chair the Procedural subcommittee. This subcommittee will determine rules of procedure, including timing of meetings, meeting agendas and vote warnings. It was suggested to look at ISO-NE as a possible structure to model.

2. Public Participation Group: chair, Kerrick Johnson. This group will develop a communication plan for public involvement. First task is a draft of the Annual Report.

3. Technical Coordinating Working Group:

Delineated as the following sub-subcommittees:

- NTA Screening Tool- chair, Bruce Bentley, CVPS
- Forecasting Group- chair TBD
 - Traditional
 - DSM
 - Potential Studies
- Generation Group- chair, Ken Nolan/James Gibbons
 - Resource costs/Resolve Plans
- Transmission Systems Problem Solving- Hantz Pr sum 
 - Flag where the issues are and do a study

A timeline/map of the deliverables is the first task of each group.

A Load Zone forecasting map was presented and discussed. Only projects affecting specific areas are depicted on the map. Projects affecting the state as a whole are not shown on the map.

Distribution of materials pertaining to the VSPC will be done through links on the VSPC website. Agendas, presentations, etc. are to be posted two weeks prior to full VSPC

meetings. Materials, meeting dates and other information from subcommittee work will be posted on the VSPC website.

Next meeting date is Tuesday, December 4, 2007 at 9:00 am. Tentative meeting location is Burlington Electric Department.

Meeting adjourned at 1:20 pm.