

VERMONT SYSTEM PLANNING COMMITTEE

MEETING MINUTES JANUARY 13, 2010, 9:30 AM CONFERENCE CALL

A special meeting of the Vermont System Planning Committee (VSPC) was held on January 13, 2010, via conference call and WebEx. Deena Frankel called the meeting to order at 9:30 a.m.

INTRODUCTIONS

Participating members introduced themselves. A list of attendees by sector appears on page 3 of these minutes.

ACTION ITEMS

Approval of the 2010 VSPC Annual Report to the Public Service Board (PSB)

Ms. Frankel reported that the report, a draft of which was distributed in preparation for this meeting, must be filed with the PSB before January 15, 2010. This draft was prepared without an approved updated Project Priority List (PPL). Therefore, the updates in the report were based on the PPL from the 2006 Long-Range Transmission Plan. The result of being between PPLs is that the Annual Report is not as informative or meaningful as it would be if it were based on the deadlines and projects presented in the 2009 Long-Range Transmission Plan. It has been suggested that the VSPC request a one month extension to file the Annual Report. This would give the VSPC time to approve a PPL and prepare a report based on this new PPL. A revised PPL would be circulated by the end of next week. It was recognized that dates in the first quarter of 2010 need to be moved out. The proposal includes holding a special meeting via conference call on February 10, 2010, to approve the PPL and review the proposed draft Annual Report. Ms. Frankel presented the draft letter to the PSB requesting an extension of time to file the Annual Report.

MOTION TO APPROVE DRAFT LETTER TO PSB REQUESTING EXTENSION OF TIME TO FILE ANNUAL REPORT; Jenny Cole moved and Ken Mason seconded the Motion. The Motion was approved unanimously.

Approval of Non-Disclosure Agreement as recommended by the Procedures Subcommittee

MOTION TO APPROVE NON-DISCLOSURE AGREEMENT PRESENTED BY PROCEDURES SUBCOMMITTEE; Richard Suitor moved and Doug Smith seconded the Motion. There was a discussion among participants. It was noted that the goal of today's meeting is to decide whether or not the NDA as presented is an acceptable document. It does not bind participants to execution. Ms. Frankel reported to the group that the VSPC Information Protocol calls for a confidentiality agreement to be filed with the PSB. The form of agreement takes into consideration recent CEII protection requirements. There was a discussion among members that was reflective of the desire for complete transparency of the VSPC and the need to protect CEII information. There The Motion was approved unanimously.

ADJORNMENT

The meeting was adjourned at 10:20 a.m.

NEXT MEETINGS:

- Special Meeting to be held via conference call on February 10, 2010, at 9:30 a.m. for review of the PPL and approval of the Annual Report
- Quarterly Meeting to be held on March 10, 2010 at Vermont Technical College (Morey Lounge), Randolph, Vermont at 9:30 a.m.

ATTENDANCE

*Indicates voting member at this meeting

**Indicates Alternate

Public Sector

*Jenny Cole, Public Member- Residential

Transmission Utility (VELCO)

*Hantz Presume, VELCO (via telephone)

Distribution Utilities Providing Transmission (CVPS, GMP, VEC)

*Doug Smith, GMP

**Terry Cecchini, GMP

Morris Silver, CVPS

Benjamin Marks, GMP

Large Transmission-Dependent Distribution Utilities (BED, Vermont Marble, WEC)

*Munir Kasti, BED

**Ken Nolan, BED

*Bill Powell, WEC

Transmission Dependent Distribution Utilities (Municipals)

*Richard Sutor, Village of Northfield Electric

*Kenneth Mason, Village of Lyndonville Electric

Non-Voting Members

Sarah Hofmann, DPS

Steve Litkovitz, DPS

George Nagle, DPS

Dave Lamont, DPS

George Twigg, VEIC

Staff

Deena Frankel, VELCO

Kimberly Pritchard, VELCO