

## Deena Frankel

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**From:** Deena Frankel  
**Sent:** Monday, November 18, 2013 12:51 PM  
**To:** Deena Frankel  
**Subject:** Minutes of the VSPC Coordinating Committee 11/18/2013

The VSPC Coordinating Subcommittee met by phone on 11/18/2013 to set the agenda for the 12/11/2013 VSPC quarterly meeting.

Deena Frankel, subcommittee chair, called the meeting to order at 9:34.

Present: Steve Litkovitz, GMP; Melissa Bailey, VPPSA; Hantz Pr sum , VELCO; Deena Frankel, VELCO.

The participants made several suggestions regarding improvements to the timing of the meeting and the draft calendar re-alignment document that will be incorporated into the final agenda.

The meeting was adjourned at 10:04.

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