

## VERMONT SYSTEM PLANNING COMMITTEE

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February 27, 2009

Mrs. Susan Hudson, Clerk  
Vermont Public Service Board  
112 State Street  
Montpelier, VT 05620-2701

RE: Recommendations regarding the format of the March 25, 2009,  
Docket 7081 workshop

Dear Mrs. Hudson:

The purpose of this letter is to provide a suggested format to the Board for the workshop that is being scheduled in Docket 7081 for March 25, 2009. As I understand it, the Board is setting up this workshop as an opportunity to meet with the Vermont System Planning Committee (VSPC) members and get an update on how the Committee and the process established in the Memorandum of Understanding in Docket 7081 are working. The VSPC recently developed a suggested format for a meeting with the Board that we hope will be useful in the present instance.

The VSPC proposes that the meeting be structured around the subcommittee structure that was established in the VSPC rules of procedure.<sup>1</sup> The chair of each subcommittee would provide a brief, five to ten minute report on the work of the subcommittees. This would include the following:

- Energy Efficiency & Forecasting
- Generation
- Public Participation
- Procedures
- Technical Coordinating
- Transmission

Each subcommittee has a charter and work it has been pursuing since VSPC formation in late 2007, which the respective subcommittee chairs would describe. The Technical Coordinating Subcommittee is responsible for keeping the overall process running smoothly. As facilitator and VSPC secretary, I chair Technical Coordinating and was asked by the VSPC to provide an overall picture of VSPC's process.

We would propose to answer questions about each subcommittee area following the individual presentations and then answer any remaining questions following the six presentations.

I hope this proposed approach to organizing the time is useful to the Board. The VSPC has a meeting on March 11. It would be helpful to have by that date any decision from the Board about meeting format, as well as any questions the Board may want us to address.

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<sup>1</sup> These procedures were filed with the Board on March 20, 2008. Amendments were filed with the Board on June 19, 2008.

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Thank you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Deena L. Frankel', written in a cursive style.

Deena L. Frankel, Secretary  
Vermont System Planning Committee

cc. Docket 7081 Service List  
Vermont System Planning Committee participants